

# Residential Tenancy Application Form

## A Rental Property Details

Address: \_\_\_\_\_

Second pref: \_\_\_\_\_

Preferred start date \_\_\_\_\_ Rental Amount: \_\_\_\_\_

Move in Date: \_\_\_\_\_ Adults: \_\_\_\_\_ Kids: \_\_\_\_\_ Pets: \_\_\_\_\_

### FIRST APPLICANT

Salutation\_\_(Mr, Mrs, Ms) First Name: \_\_\_\_\_

Family/Last Name: \_\_\_\_\_

Date of Birth: \_\_\_ / \_\_\_ / \_\_\_ Drivers Lic #: \_\_\_\_\_

Expiry Date: \_\_\_ / \_\_\_ / \_\_\_ License State: \_\_\_\_\_

Vehicle Registration: \_\_\_\_\_ State: \_\_\_\_\_

Passport No: \_\_\_\_\_ Passport Country: \_\_\_\_\_

Pension No: (if applicable) \_\_\_\_\_ Type: \_\_\_\_\_

Current Address: \_\_\_\_\_

\_\_\_\_\_ Postcode: \_\_\_\_\_

Phone: \_\_\_\_\_ Mob Phone: \_\_\_\_\_

Email: \_\_\_\_\_

### Current Rental History - Applicant 1

How long at current address?: Years \_\_\_\_\_ Months \_\_\_\_\_

Reason for leaving: \_\_\_\_\_ Rent: \$ \_\_\_\_\_

Landlord/Agent?: \_\_\_\_\_ Ph: \_\_\_\_\_

Bond refunded: Yes / No If not, why? \_\_\_\_\_

Previous residential address: \_\_\_\_\_

\_\_\_\_\_ Postcode: \_\_\_\_\_

### Previous Rental History - Applicant 1

Length at previous address?: Years \_\_\_\_\_ Months \_\_\_\_\_

Reason for leaving: \_\_\_\_\_ Rent: \$ \_\_\_\_\_

Landlord/Agent?: \_\_\_\_\_ Ph: \_\_\_\_\_

Bond refunded: Yes / No If not, why? \_\_\_\_\_

### Employment History - Applicant 1

Current occupation: \_\_\_\_\_

Nature of your employment: **FULL TIME / PART TIME / CASUAL** (circle)

Current employer's name: \_\_\_\_\_

Employer's address: \_\_\_\_\_

\_\_\_\_\_ Postcode: \_\_\_\_\_

### SECOND APPLICANT

Salutation\_\_(Mr, Mrs, Ms) First Name: \_\_\_\_\_

Family/Last Name: \_\_\_\_\_

Date of Birth: \_\_\_ / \_\_\_ / \_\_\_ Drivers Lic #: \_\_\_\_\_

Expiry Date: \_\_\_ / \_\_\_ / \_\_\_ License State: \_\_\_\_\_

Vehicle Registration: \_\_\_\_\_ State: \_\_\_\_\_

Passport No: \_\_\_\_\_ Passport Country: \_\_\_\_\_

Pension No: (if applicable) \_\_\_\_\_ Type: \_\_\_\_\_

Current Address: \_\_\_\_\_

\_\_\_\_\_ Postcode: \_\_\_\_\_

Phone: \_\_\_\_\_ Mob Phone: \_\_\_\_\_

Email: \_\_\_\_\_

### Current Rental History - Applicant 2

How long at current address?: Years \_\_\_\_\_ Months \_\_\_\_\_

Reason for leaving: \_\_\_\_\_ Rent: \$ \_\_\_\_\_

Landlord/Agent?: \_\_\_\_\_ Ph: \_\_\_\_\_

Bond refunded: Yes / No If not, why? \_\_\_\_\_

Previous residential address: \_\_\_\_\_

\_\_\_\_\_ Postcode: \_\_\_\_\_

### Previous Rental History - Applicant 2

Length at previous address?: Years \_\_\_\_\_ Months \_\_\_\_\_

Reason for leaving: \_\_\_\_\_ Rent: \$ \_\_\_\_\_

Landlord/Agent?: \_\_\_\_\_ Ph: \_\_\_\_\_

Bond refunded: Yes / No If not, why? \_\_\_\_\_

### Employment History - Applicant 2

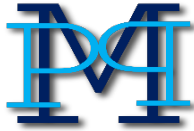
Current occupation: \_\_\_\_\_

Nature of your employment: **FULL TIME / PART TIME / CASUAL** (circle)

Current employer's name: \_\_\_\_\_

Employer's address: \_\_\_\_\_

\_\_\_\_\_ Postcode: \_\_\_\_\_



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### Previous Employment History - Applicant 1

Previous employer: \_\_\_\_\_  
 Occupation: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 \_\_\_\_\_ Postcode: \_\_\_\_\_  
 Previous employer's phone: \_\_\_\_\_  
 Time employed: \_\_\_\_\_

### If Self Employed - Applicant 1

Accountant name: \_\_\_\_\_ Ph: \_\_\_\_\_  
 Company name: \_\_\_\_\_ ABN: \_\_\_\_\_

### Emergency Contact - Applicant 1

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Mob Phone: \_\_\_\_\_  
 Relationship to you: \_\_\_\_\_

### References - Applicant 1

1) Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Home Phone: \_\_\_\_\_ Mob Phone: \_\_\_\_\_  
 Relationship to you: \_\_\_\_\_  
 2) Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Home Phone: \_\_\_\_\_ Mob Phone: \_\_\_\_\_  
 Relationship to you: \_\_\_\_\_

### Previous Employment History - Applicant 2

Previous employer: \_\_\_\_\_  
 Occupation: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 \_\_\_\_\_ Postcode: \_\_\_\_\_  
 Previous employer's phone: \_\_\_\_\_  
 Time employed: \_\_\_\_\_

### If Self Employed - Applicant 2

Accountant name: \_\_\_\_\_ Ph: \_\_\_\_\_  
 Company name: \_\_\_\_\_ ABN: \_\_\_\_\_

### Emergency Contact - Applicant 2

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Mob Phone: \_\_\_\_\_  
 Relationship to you: \_\_\_\_\_

### References - Applicant 2

1) Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Home Phone: \_\_\_\_\_ Mob Phone: \_\_\_\_\_  
 Relationship to you: \_\_\_\_\_  
 2) Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Home Phone: \_\_\_\_\_ Mob Phone: \_\_\_\_\_  
 Relationship to you: \_\_\_\_\_

### MyConnect - Free Utility Connection Service



**MyConnect will contact you to connect your utilities for FREE**



#### Select your required utilities:

- Water (Compulsory)  Electricity  Gas  
 Internet  Phone  Pay TV

Unless I have opted out of this section, I/we:

Consent to the disclosure of information on this form to myconnect ABN 65 627 003 605 for the purpose of arranging the connection of nominated utility services; consent to myconnect disclosing personal information to utility service providers for the stated purpose and obtaining confirmation of connection; consent to myconnect disclosing confirmation details (including NMI, MIRN, utility provider) to the Real Estate Agent, its employees and myconnect may receive a fee/incentive from a utility provider in relation to the connection of utility services; acknowledge that whilst myconnect is a free service, a standard connection fee and/or deposit may be required by various utility providers; acknowledge that, to the extent permitted by law, the Real Estate Agent, its employees and myconnect shall not be liable for any loss or damage (including consequential loss and loss of profits) to me/us or any other person or any property as a result of the provision of services or any act or omission by the utility provider or for any loss caused by or in connection with any delay in connection or provision of, or failure to connect or provide the nominated utilities. I acknowledge that myconnect record all calls for coaching, quality and compliance purposes.



OR Tick here to opt out

1300 854 478 enquiry@myconnect.com.au myconnect.com.au



# Residential Tenancy Application Form

## Execution, Declaration and Database notification

Please note: your application will not be processed unless you complete the application in full. Unless otherwise agreed in writing, you agree to accept the property as is and that Personalised Property Management has not made any other representation to the condition of the property.

### Terms and Conditions

#### Terms and Conditions

The information contained in this form is being collected by Personalised Property Management Pty Ltd, and the various real estate agents, agent's representatives so that we can consider your application to rent a property.

It is a condition of this application that you consent to the collection and use the information contained in this application in the manner outlined in our Privacy Policy available at [www.personalisedpdm.com.au](http://www.personalisedpdm.com.au)

If you provide us with personal information of other parties (such as an emergency contact or your referees) you must notify them that you have provide their personal information and make them aware that they will be contacted in relation to your tenancy.

The applicant/s acknowledge that this is an application to rent a property, and that the application is subject to the owner's approval. No action will be taken against the owner / agent if the application is unsuccessful.

The owner reserves the right to withdraw acceptance and offer the property to other applicants until a tenancy agreement has been signed by all parties.

#### Applicant 1

Name: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

#### Applicant 2

Name: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

#### Acceptance of terms

I declare that:

- I accept the property in its current condition and that it has been recommended I inspect the property prior to signing the lease.
- The information I have provided in my application is true and correct.
- I am aware that Personalised Property Management may use the services of a tenancy database operator such as the National Tenancy Database.
- I authorise Personalised Property Management, it's agents and staff to use and or disclose y personal information for the following primary purposes;
  - To undertake reference checks with referees, my employer, former employers, my current and former landlords and/or their agents and the operators of the National Tenancy Database.
  - To prepare the lease/ tenancy documents
  - To enable trades/ maintenance to contact me if required.
  - To lodge and/or transfer a claim against my bond held with the Bond Authority as applicable;
  - To undertake and/or enforce legal process/decisions of a Tribunal, court and/or statutory authority where applicable.
  - To instruct collection agents or lawyers where applicable.
  - To transfer water accounts into my name.
- I consent to the storage of my personal information on Personalised Property Management's database and am aware that my information may be used for the secondary purposes of providing me with information about other properties and services provided by Personalised Property Management and/or it's business partners and for marketing, planning, product development, research and other commercial purpose.
- If I do not wish to receive marketing information I will tick this box.
- If I default under a rental agreement, I authorise Personalised Property Management to disclose details of such default to the tenancy database operator National Tenancy Database and landlords or agents for any properties I may apply for in the future.
- I understand that my personal information will otherwise be held and disclosed in accordance with Personalised Property Managements Privacy Policy found at [www.personalisedpdm.com.au](http://www.personalisedpdm.com.au) which set out how to access or correct personal information and how to complain about the treatment of personal information held by Personalised Property Management.

Signed A1: \_\_\_\_\_ Signed A2: \_\_\_\_\_